

## **Booking form**

Please read the **terms and conditions** overleaf. This form is to be completed by each individual travelling and submitted with your deposit. Please print your details clearly using **BLOCK LETTERS**

**TOUR NAME:** \_\_\_\_\_

**DEPARTURE DATE:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **First Name(s):** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Suburb:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Passport number (for international travel only):** \_\_\_\_\_

**Room Type (please circle):**     **Double**     **Twin**     **Single Supplement (extra cost)**

**Preferred Name (for badge):** \_\_\_\_\_ **Badge required? Yes or No**

**Sharing/Travelling with?** \_\_\_\_\_

**Dietary/Medical (Please list)** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Special Requirements (please circle)**

Can you Climb stairs?	YES	NO	
Can you get in and out of: Boat/train/bus?	YES	NO	
Can you climb into a bath?	YES	NO	
Do you require a room at ground level?	NO	Essential	Preferred
Do you require a walk-in shower?	NO	Essential	Preferred
Do you require assistance to board and disembark an aircraft?	YES	NO	

### **Next of Kin:**

**Full Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Home number:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

### **Travel insurance:**

**Provider and policy number:** \_\_\_\_\_

\_\_\_\_\_

I do not wish to take out travel insurance cover  (please ensure you read and understand the terms and conditions)

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**By signing this booking form, you confirm you have read and understand the booking terms and conditions**

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### **Tour deposit can be paid by Credit card, Direct debit, or cheque made out to P&J McDermott:**

**Credit card Name:** \_\_\_\_\_

**Card number** \_\_\_\_\_

**Expiry date:** \_\_\_\_\_ **CVV:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

## Terms and conditions

### 1. How to book

In person at 35 Legana Park Drive, Legana- please call in advance to schedule an appointment, alternatively you can book online at [www.mcdermotts.com.au](http://www.mcdermotts.com.au), by calling 03 6330 3717 or via email to [travelclub@mcdermotts.com.au](mailto:travelclub@mcdermotts.com.au). You will need your details and payment option available when you contact us. For day tour bookings you may request your name be added to the tour list but until payment is made your booking is not confirmed

Booking forms are required for multi day tours including mystery tours. The booking form becomes the contract between McDermotts coaches and tours and You.

### 2. Payment (Prices quoted are in Australian dollars.)

**We accept payment for all tours via Cash, Cheque, EFTPOS, Credit Card or Bank Transfer**

#### **Day tours including one day mystery tours:**

Day tours payments can be made at time of booking or up to the day of departure.

#### **Multi day mystery tours:**

A non-refundable deposit is required at time of booking to secure a place on the tour.

Full payment is required a minimum 14 days prior to departure

#### **Interstate tours:**

A non-refundable deposit is required at time of booking and is required to secure a place on the tour.

Full payment is required at 40 days prior to departure

#### **Overseas tours**

A non-refundable deposit is required at time of booking is required to secure a place on the tour.

Full payment is required at 65 days prior to departure

**NOTE: some tours may require full payment further out form the date of departure. Please check the tour notes or ask at our sales office.**

### 3. Travel insurance

It is recommended that you have travel insurance to make any claims that may occur for any cancellation you may endure from the time of booking your tour to completion of the tour and returning to your home. Refer to points 4 and 6 for further information. It is strongly recommended to hold suitable travel insurance for interstate and overseas tours. If you decide not to hold insurance, costs associated with any emergencies, health issues, cancellations but not limited to and described in point 4 and 6 will need to be covered by you.

This includes cancellation of a tour booking deposit. We recommend you obtain appropriate information before making your decision on whether to obtain or not to obtain travel insurance.

### 4. Cancellations

**Day tours incl one day mystery tours** can be cancelled at any time by calling our sales office. Day tours cancelled more than 24 hours prior to departure can be refunded in full or transferred to another day tour without penalty. Day tours cancelled within 24hours will not be refunded but transfers to another tour are allowed. Any difference in price will need to be calculated and paid by you. If the transferred tour cost is lower no refund of difference is allowed.

**Multi day Tasmanian Tours** can be cancelled at any time in writing to [travelclub@mcdermotts.com.au](mailto:travelclub@mcdermotts.com.au) or by visiting our sales office in person.

Cancellations outside of 14 days prior to departure date will forfeit deposit in full. Cancellations inside 14 days the full amounts paid can be transferred to another date of travel or tour where possible.

**Interstate tours** can be cancelled at any time in writing to [travelclub@mcdermotts.com.au](mailto:travelclub@mcdermotts.com.au) or by visiting our sales office in person. Cancellations outside of 40 days prior to departure date will forfeit deposit in full. Cancellations inside 40 days will forfeit full tour amount

**Overseas tours** can be cancelled at any time in writing to [travelclub@mcdermotts.com.au](mailto:travelclub@mcdermotts.com.au) or by visiting our sales office in person. Cancellations outside of 60 days prior to departure date will forfeit deposit in full. Cancellations inside 60 days will forfeit full tour amount

#### **Cancellations by McDermotts travel club**

All tours are required to meet a minimum amount of paying passengers for the tour to operate. Where a tour does not meet minimum passenger numbers McDermotts coaches may enact the following procedures:

- a. Cancel the tour and return all deposits and monies without penalty
- b. Confirm the tour with the number of paid passengers booked
- c. Confirm the tour with a minimum passenger number surcharge in order to operate the tour economically.

#### **Cancellation by McDermotts for other reasons**

Where McDermotts tours cancels a tour for any other reason then a full refund of all monies will be refunded

### 5. Health, Fitness Requirements and Medical disclosure

You must be in good health to participate in this tour. McDermott's will take all due care to ensure that you as the participants understand the tour that you have bought, and the risks associated with participating in the tour. You as the participant will let McDermotts know of any underlying health issues or health issues that may impede you in enjoying or participating safely in this activity.

You declare to McDermott's that you are in good health and able to participate in the activity.

At McDermotts discretion you may be asked to provide a doctor signed medical form to ensure you are able to participate in the tour you are wanting to travel on. This will be decided upon by the information that you must declare to us when making the booking on your booking form. Failure to declare medical issues can impact on your travel insurance, 3<sup>rd</sup> party operators who are employed by McDermotts to operate the tour, other passengers and McDermotts travel club.

### 6. Route changes, Postponement, Cancellation or Delay. Inclement weather action

From time to time and due to varying circumstances, McDermotts reserves the right to change routes, time, date, cancel or delay the departure. Generally, where it may be deemed unsafe to conduct the tour is when this condition will come into effect. Other circumstances may include but not limited to as follows:

- a. Inclement weather
- b. Fire where by the permitting authority has restricted access to the area to conduct the activity
- c. Floods where by the permitting authority has restricted access to the area to conduct the activity
- d. Terrorism

### 7. Exclusions/inclusions

Only inclusions as listed in the tour itinerary information are included in the tour price. McDermott's will conduct the tour as listed in the information and agreed upon by you. Exclusions, such as some meals, optional attractions fees, personal shopping and anything else not listed in inclusions will be at your own expense.

### 8. Assumption of risk

By submitting a booking and payment you acknowledge the inherent risks associated with participating in the activity. You understand all written information provided by McDermotts.

### 9. Promotional material

You agree that McDermott's Travel Club representatives or third party suppliers may take photographs and film of you while you are on tour and that those images and film may be used in our brochures, advertising material and online social media without obtaining any further consent from you or any payment in respect of such imagery. McDermott's will obtain further special permission from you if the photo or film is of close up of you. You consent to us using any feedback comments that you provide from surveys conducted by McDermott's.

### 10. Privacy

You permit McDermotts to collect information about you as to ensure that McDermotts can determine the appropriate tour for you. That McDermotts will keep these records on file and not share them with any other company unless with written permission from you